Humane Education Assistant

Purpose: Humane Education programs are an integral part of the East Bay SPCA’s mission. Through a variety of activities, lessons and educational services we strive to teach compassion, respect and foster a sense of empathy towards all living beings. Volunteers will assist with facilitating tours, workshops, and birthdays parties.

Location: Dublin Adoption Center located at 4651 Gleason Drive. Parking is available on-site.

Key Responsibilities:
- Guide tours of the facility
- Explain and lead animal enrichment craft activities for program participants
- Facilitate flow and timings of birthday party for guests
- Present information about our organization and answer questions for groups of children and adults
- Assist with safe handling of dogs and cats during programs (after completing prerequisite companionship and enrichment trainings)
- Assist with set up and clean up for events and programs

Time Commitment:
- Weekly shifts available on Saturdays from 1:30-4:30pm OR Sundays from 9:30am-12:30pm.
- We ask each volunteer to make a six-month minimum commitment, but we hope you stay longer!

Training & Support:
- Complete online New Volunteer Info Session and in-person orientation
- Schedule program specific training with the Humane Education department
- To handle the animals, must complete our canine and feline companionship & enrichment trainings
- The Volunteer Services Manager and Humane Education Manager are available for questions and support.

Requirements & Qualifications:
- Volunteers must be at least 16 years of age
- Passionate about the East Bay SPCA’s mission
- Comfortable with public speaking and/or willing to learn
- Strong verbal communication and customer service skills
- Demonstrate flexibility and the ability to work well with people of all ages
- Able to work independently, as well as on a team
- Willingness to understand the East Bay SPCA’s vision, policies, and position statements and appropriately and accurately represent those policies when interacting with the public