



## Canine Animal Care

**Purpose:** Volunteers work closely with staff to ensure that our dogs and puppies receive the highest standard of care and assist with essential daily tasks to provide care and comfort for our animals to ensure happy and healthy residents. The care our volunteers provide during this shift is the most important role to help our animals get adopted. Potential adopters make a connection with animals when they're clean and comfy in their kennels!

**Location:** This role is available at our Dublin **OR** Oakland shelter. Parking is available on-site at both locations.

- Oakland Shelter: 8323 Baldwin Street, Oakland
- Dublin Shelter: 4651 Gleason Drive, Dublin

### Key Responsibilities:

- Prepare food, deliver meals, and provide fresh water for our dogs and puppies.
- Clean and sanitize kennels and habitats; including picking up and disposing of animal waste and thoroughly sanitizing the area affected.
- Under the direction of staff, slip lead dogs out of kennels to take them on potty breaks.
- Provide and set-up clean bedding.
- Wash food and water bowls.
- Participate in the general upkeep of our adoption and holding areas; including laundry, sweeping and mopping.

### Time Commitment:

- A two-hour weekly shift; shifts are available from 8-10am or 3-5pm Monday – Sunday.
- We ask each volunteer to make a six-month minimum commitment, but we hope you stay longer!

### Training & Support:

- Must attend the East Bay SPCA's New Volunteer Orientation.
- One-on-one training is provided by shelter staff during your first shift.
- During the animal care shift you will become familiar with working in a shelter environment and learn our safety and disease prevention protocols.
- All Canine Animal Care volunteers are eligible for additional volunteer opportunities if they maintain their regular schedule and complete the corresponding training. Most volunteers are interested in canine socialization and enrichment, which is a fancy way of saying dog walking, petting, and working with the dogs to learn basic commands! Typically, volunteers will have the option to attend a socialization 2-4 months after beginning their animal care shift. After the training volunteers will have the choice to switch over to a socialization shift or add a socialization shift to their current schedule.
- The Volunteer Services Manager is available for questions and assistance.

### Requirements & Qualifications:

- Commit to a regular weekly shift.
- Volunteers ages 18+ may volunteer on their own.
- Young adults ages 16 or 17 may volunteer on their own after signed permission by their parent or guardian.
- Children 10-15 years old may volunteer with a trained parent or guardian. Volunteers ages 10-15 may not handle the dogs' leashes.
- The Canine Animal Care role is a physical shift. It involves cleaning, light lifting, and bending. Please note in your application if you are unable to perform these duties and we will explore alternative options with you.
- Computer, email, and internet access. You will have access to an online account to manage your schedule. We also communicate shelter schedule changes, training opportunities, and policy updates through email.
- Wear a volunteer apron and nametag during your shift. Aprons are \$15.